



Employment Opportunity

Wellness Manager

Regular Full-time

Salary: \$112,506.58 based on 35 hours per week (\$61.82 – Step 1 of 5, or DOE)

TKC Wage scale 9, plus benefits and RRSP matching

Closing Date: Friday, October 23, 2026

Ta'an Kwächan Council is seeking a dynamic Wellness Manager to complement the Wellness Department. The department ensures that services and support to TKC Citizens in the areas of health, family support, home care, and income support are maintained with the high level of responsiveness and effectiveness that the clients may require. Complementing and enriching these services is the overall goal of general wellness and the integration of TKC cultural history, values, and programming.

The Wellness Manager, with support for the Wellness Team leads in planning, organizing, and overseeing health and wellness programs, projects, and initiatives for TKC Citizens. This role ensures that health services—including community health care, family support, children and youth programming, and counseling services—are delivered effectively and in alignment with TKC cultural values. The Wellness Manager implements departmental plans, budgets, and strategic initiatives, while also supporting the day-to-day operations of the Wellness Department.

Main Duties:

- Provides technical expertise to all areas of departmental operations.
- Ensures that the key functions of Health Services are identified and considered in departmental operations, including community health care, family support, children and youth programming, and counselling services.
- Develops departmental plans and participates in strategic planning initiatives; responsible for ensuring program plans are implemented for the Wellness Department.
- Assists in preparation and updates of annual work-plans, training plans, & project management plans for the health department.
- Plans, organizes, implements, and reviews departmental budget in accordance with the "regulatory framework" provided by the finance department.
- Ensures, with the Finance Manager, appropriate budgetary forecasting, development, and control.
- Participates in funding and prepares proposals to meet the health needs of the TKC Citizens.
- Implements administrative systems in accordance with the "regulatory framework" provided by the administration department.

- Establish and meet quarterly or as required with TKC Health Advisory Committee for advice on Strategic plan and activities.

Required Qualifications (what we look for on your resume):

- Degree in Social Work, Health or Administration, and/or the equivalent in education and experience.
- Significant experience in reviewing, assessing, organizing, implementing, and directing health issues.
- Knowledge of UFA, Contribution Agreements, FTA's & SG Agreements, Land Claim Agreement.
- Knowledge of constitutional development, MOU's, LOU's, etc.
- Knowledge of social structure in TKC, families, and the social conditions and social dynamics prevailing in the community.
- Knowledge of First Nation Government systems, traditional healing knowledge.
- Knowledge of existing Wellness Programs.
- Knowledge of applicable acts, statutes, regulations, policies, and standards applying to health care, home care, children, maintenance, and support, etc.
- Knowledge of TKC history, language, culture, demographics, goals & aspirations.
- Experience in FN culture as it relates to the social environment in the Yukon.
- Ability to provide guidance and supervision to staff, resolve conflict situations, problem solve and work co-operatively and facilitate the development of a team environment.

Conditions of employment: an acceptable criminal records check- vulnerable sector, valid class 5 Driver's License & Drivers Abstract.

Note: Per TKC Policy, preference will be given to those qualified TKC Citizens who self-identify in their cover letter/resume.

We thank all those who apply, however, only those selected for further consideration will be contacted.

Please submit a cover letter and résumé to: humanresources@taan.ca

Follow the link on the TKC website for a complete job description