



## Employment Opportunity

### **Health & Wellness Coordinator**

#### **Regular Full-time**

**Salary: \$76,688.54 set at Level 6 Step 1 of 5**

**TKC Wage scale 6, plus benefits and RRSP matching**

**Closing Date: Monday, May 18, 2026**

Ta'an Kwäch'än Council is seeking a dynamic and service orientated Health & Wellness Coordinator to assist its Wellness Department.

This position is responsible for overseeing Home and Community Programming, and other health and wellness related services; facilitating cultural and community activities and workshops to engage Citizens & Elders; coordinating and co-facilitating workshops pertaining to health promotion and prevention strategies; coordinating the work plan of home care services for TKC Citizens & Elders. At times this position will provide transportation to various appointments to Elders.

- Plan and implement health promotion and prevention strategies
- Plan and implement health, wellness, and cultural programs to meet the needs of TKC Elders and Citizens.
- Supports the Assistant Wellness Manager with the administrative needs for Citizens seeking medical and treatment services outside of territory.
- Conduct regular home visits to monitor the health and well-being of Citizens and Elders to assess their issues, needs and priorities.

#### **Required Qualifications (what we look for on your resume):**

- Post secondary degree/certificate or coursework in social services field, health & wellness, education, or related client services and/or two to five years' experience planning and implementing various health and cultural programs and services.
- Knowledge of Yukon First Nations culture, history, and reconciliation
- Excellent planning and organizing skills
- Experience implementing health promotions, workshops and preventative strategies.
- Experience planning and organizing skills
- Strong administrative skills
- Strong written and verbal communication skill
- Strong conflict resolution skills
- Facilitation skills (an asset)
- Experience with driving clients with mobility and support needs

**Required knowledge and skills (what we will assess):**

- Knowledge of multi-cultural beliefs, values and perspectives on First Nations Citizens with particular emphasis on TKC citizenship.
- Knowledge of community services and resources and the extent to which these resources and services support the citizens of Ta'an Kwäch'än Council.
- Knowledge of existing Health programs and of human growth and development and, the impact of influencing factors
- Ability to verbally and in writing communicate information to a variety of audiences that persuades, convinces, builds support, educates and promotes programs specific to health and wellness using language appropriate to the audience.
- Ability to deliver presentations about health and cultural issues to a wide variety of TKC Citizens.
- Ability to access appropriate community resources in response to specific client needs.
- Ability to recognize and value cultural and socio-economic differences in co-developing case management plans with the Client/Citizen.

**Conditions of employment:** an acceptable criminal records check- vulnerable sector, valid class 5 Driver's License & Drivers Abstract.

**Note: Per TKC Policy, preference will be given to those qualified TKC Citizens who self-identify in their cover letter/resume.**

**We thank all those who apply, however, only those selected for further consideration will be contacted.**

**Please submit a cover letter and résumé to:** [humanresources@taan.ca](mailto:humanresources@taan.ca)

Follow the link on the TKC website for a complete job description