



## **Ta'an Kwäch'än Council**

<b>A</b>	<b><u>Position Title:</u></b>	<b>Fish &amp; Wildlife Monitor</b>
	<b><u>Department:</u></b>	Lands, Resources and Heritage
	<b><u>Supervisor:</u></b>	Supervisor, Fish & Wildlife
	<b><u>Date:</u></b>	January 2025
	<b><u>Status:</u></b>	Regular Full-time

### **B** **Job Summary:**

Reporting to the Lands and Resources Manager, the Fish & Wildlife Monitor will assist in delivering the wildlife management program of the Ta'an Kwäch'än Council (TKC) Natural Resources Branch. The incumbent will assist to communicate the rights and responsibilities of TKC citizens and the general public both on and off Settlement Land and will perform other related duties.

Candidate will conduct trips into the backcountry, using a 4-wheel drive vehicle, by snowmobile or foot. He/she will follow trails of people using the land for hunting, fishing, or back country recreation. Providing education and information to First Nation and non-First Nation users of the land will be the first priority. This includes an understanding of the status and objectives of the caribou and moose recovery program and the roles and objectives of TKC in managing their resources.

Candidate will assist in field work for TKC Lands and Resources Department and will periodically work with co-management bodies, such as/but not limited to Yukon Government, Department of Fisheries and Oceans, Laberge Renewable Resources Council and/or other boards and councils.

### **C** **Main Duties:**

- Monitor activities of First Nations Citizens and others within the TKC Traditional Territory.
- Increase fish and wildlife conservation education within the Traditional Territory.
- Provide a liaison between enforcement agencies, Conservation Officers, and TKC Citizens and the general public.
- Provide a stronger ground-based presence on the land.
- Provide information to wilderness travelers to increase awareness of local fish and wildlife issues and concerns.
- Identify potential local fish and wildlife issues and concerns, i.e. meat wastage, habitat degradation, littering, etc.
- Assist in the collection of harvest reports within TKC Traditional Territory.
- As required, attend meetings of the Renewable Resources Council, the Fish and Wildlife Management Board, and other relevant boards, councils, and committees.
- Maintain department equipment in serviceable condition.

- Prepare detailed patrol reports, weekly reports, and weekly work plans.
- Conduct patrols within the Traditional Territory for the purpose of educating users of various programs, such as but not limited to: Southern Lakes Caribou Recovery Program, Elk Management Plan, and possible future moose recovery efforts.
- Read topographic maps and use a GPS. Provide information to the TKC GIS Technician when required.
- Potential to do presentations to schools and the community on public awareness of wildlife and duties as a Wildlife Monitor.
- Attend training as requested by the supervisor.

**D Impact / Accountability:**

The Fish & Wildlife Monitor ensures the presence of TKC staff on the land. This position is accountable for documenting and reporting activities of all user groups on Ta'an Settlement Lands and within the Traditional Territory and is responsible for providing education of land and wildlife stewardship to all users.

**E. Decision Making:**

The Manager of Lands and Resources is responsible for managing all aspects of the Lands & Resources Branch within policy. Day-to-day direction may also be provided by the Supervisor of Lands and Resources. The Executive Director is responsible for ensuring all departments understand and follow the administration systems in place.

**F. Key Personal Contacts and Nature of Contacts:**

Who	Why
Elders	Traditional cultural rules apply
TKC Citizens	Daily Contact
General Assembly	Reporting and presentations
Manager, Lands and Resources	Daily Contact and reporting
Supervisor of Lands & Resources	Daily Contact and some reporting
Council- if ever	Reporting and presentations
Chief/Deputy Chief	Reporting and presentations
Management Team	Reporting and presentations
Staff	Team Building
Officials of Other Gov'ts.	Coordinated field patrols and co-management
F.N. Organizations/Governments	Maintain contacts with overlaps.

## **G Positions to Supervise:**

- None

## **H Working Conditions:**

This position is required to spend a significant amount of the time in the field and will be required to work weekends and late evenings. Some office time is required for reporting and trip planning.

## **I Qualifications:**

### **Education & Experience:**

- Minimum Grade 12 or the equivalent in education, training, and experience.
- Knowledge of the history, cultures, Traditional Territory, goals, and aspirations of the Ta'an Kwäch'än Council.
- Understanding of the goals and objectives of the Lands and Resources department and specifically the Natural Resources Branch.
- Knowledge of TKC Final Land Claims Agreements, Self-government, Implementation and Strategic Plans.
- Experience in back country travel.
- Ability to interact with people, particularly hunters and recreational groups, with tactful, productive skill.

### **a) Specific Skills:**

- Physical fitness and ability to spend extended patrol days in the field.
- Wilderness First Aid Certificate or willingness to obtain, immediately.
- Valid class 5 driver's licence.
- Knowledge and experience with First Nations culture.
- Must take safety instruction certification course for outdoor travel.

### **b) Equipment Skills:**

- Ability to operate a computer (e-mail, word processing, spreadsheet, database), telephone, fax, photocopier, calculator.
- Ability to operate, off road vehicles, snowmobiles, boat and motor and 4x4 truck.

### **c) Interpersonal Skills:**

- Ability to resolve conflict and mediation for situations.
- Ability to foster trust, acceptance, and interest at the community level.
- Ability to communicate and provide leadership to the community and users of the land.
- Public speaking skills.

**J Personal Suitability:**

- a) This position requires an individual able to work well with the public, document natural resources management issues, prepare written and oral reports and is able and willing to spend long periods of time in the backcountry.

**K CONDITIONS OF EMPLOYMENT:**

- Oath of allegiance and secrecy,
- Security Clearance Check Vulnerable Sector
- Valid driver's license
- Certified Industrial ATV Operator Training or equivalent- willingness to obtain
- Certified Industrial Snowmobile Operator Training or equivalent- willingness to obtain
- Other \_\_\_\_\_.

**L Job Description Approval:**

I approve this job description as being representative of the work required and that the responsibilities identified have been delegated.

\_\_\_\_\_  
**Executive Director**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Manager of Lands and Resources**

\_\_\_\_\_  
**Date**

I have read and agree with this job description.

\_\_\_\_\_  
**Incumbent**

\_\_\_\_\_  
**Date**