



April 22, 2021

**Vancouver Board of Education and the Indigenous Education Department
Live Streaming and Video Recording
Consent and Release Form**

The **Indigenous Education Department** will be hosting a virtual Drum Across Kanata event on June 21 & 22, 2021.

We are seeking your consent to share your teaching and or drum recording at our virtual event on June 21st & 22nd. **Please include the following information with each video submitted.**

Name of Song, Name of group or person singing, the name of your territory or where your school is located, and finally contact name/address/phone number of person or people submitting the video.

For the purposes of the Drum Across Kanata event **The Indigenous Education Department** is seeking your consent to collect and share your video recordings, with all of our Vancouver School District students and staff for educational purposes.

All videos will be collected and stored with the **Indigenous Education Department**. These videos will be used to educate our students as well as to celebrate your nations through song! The public will be able to view this event only if registered through our department. The video recording of this celebration will only be shared within our school district!

Please check off the following 2 questions:

A. All students and or children that appear in this video were given consent from their parents and or guardians to participate.

I/We give consent that the video can be used by the VSB for Educational purposes, only within the school district.

Please complete, sign, and return this form.

Date: _____

Name of group or person singing:

Name of Song:

Contact name/address/phone number of person or people submitting the video:

(please print)

Signature: _____

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If you have questions about this consent or about the collection of student personal information, you may contact: ***Davita Marsden or Heather Froste.***

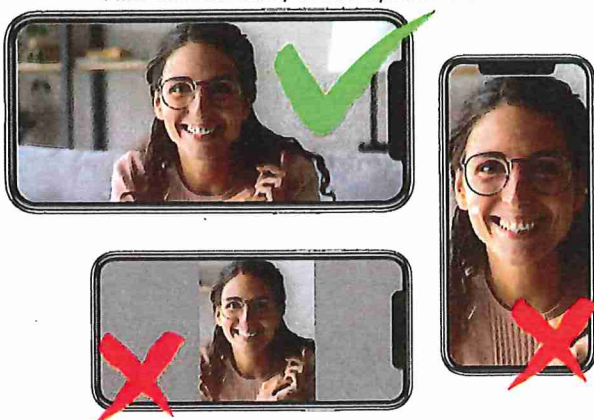
dmarsden@vsb.bc.ca or hfroste@vsb.bc.ca

SELF FILMING GUIDE

SHOOTING TIPS:

- Shoot in landscape framing (wide screen) and not portrait (tall screen).
- Have someone else hold the phone / camera for you.
- Hold the phone as still as possible or put it on a tripod if available, or lean it on a stand for a stable shot.
- Stay close enough to the phone so that the microphone can properly “hear” you.
- It is better to use the main “rear” camera than the front “selfie” camera.
- When you film yourself, please look at the camera lens, and not the screen.
- Don’t stand in front of a window or bright areas or the background will be over exposed and be brighter than the person on film.
- Film yourself from the torso up and not just the face.
- If filming outside, please avoid windy areas and stay close to the phone so that your voice can be heard.
- If you are outside, stand in a shady spot with a shady background.
- **Avoid wearing clothing with logos** or recording any recognizable art or logos in the background of your video.

Film widescreen / sideways like a TV



Avoid bright backgrounds or windows



Include the torso in your frame



Rear Camera

Front Camera



CAMERA SETTINGS FOR OPTIMUM RECORDING:

- Please use the highest quality phone / camera in your home.
- Record the video at **30 frames per second** (not 60 or 24) and in **4K or 1080 mode** or the highest quality setting on the phone.
- If your phone has the Auto Low Light FPS option, please turn it **OFF**.