



Citizen Emergency Fund Application

As per the Citizen Emergency Fund Policy, “A Citizen may only have access to the Citizen Emergency Fund **once a year**, that is, not sooner than the anniversary date of a previous application made by that Citizen.”

As per the Citizen Emergency Fund Policy, “If the Applicant is employed at the time of submitting an application under the Citizen Emergency Fund Policy, the Applicant shall repay the full amount of the approved application as agreed to on the *Citizen Emergency Fund Application*.”

Name: _____ Date: _____

Mailing Address: _____

Telephone #: _____ DOB: _____

1. Nature of Emergency:

2. Amount of Money requested for this Application?

3. Please provide an itemized list, as well as supporting documents, of each expense that the Citizen Emergency Fund needs to be used for:

Item/Event	Amount
TOTAL AMOUNT:	

Payment Options: Pick up cheque Mail out cheque

4. Are you currently attending school? YES NO
 a. If you answered yes, have you applied for Emergency Support under the Post-Secondary Student Support Program Policy? YES NO



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5. Are you currently full-time employed? YES NO

6. If you are currently full-time employed, please fill out this section:

I, _____, the undersigned, agree to pay back Ta'an Kwächan Council the full amount that I receive from the Citizen Emergency funds.

I agree to pay back the funds through: Cheque Cash

I agree to pay back the funds in _____ installments of \$ _____ on a payment schedule agreed to with the Executive Director.

I declare that the information submitted in this application is true and complete to the best of my knowledge and that any information here can be shared with other departments within TKC. I fully understand and agree to the terms and conditions outlined in the Citizen Emergency Fund Policy, including the Loan Repayment. I agree to comply with the repayment terms stated in the Policy. I agree to submit all necessary documentation to supplement the Citizen Emergency Fund Application form.

Signature

Date

FOR OFFICE USE ONLY

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Date Applicant last accessed Emergency Fund:

If applicable, has the Applicant repaid the amount in full from the previous Citizen Emergency Fund application?

Application Approved? Yes No

Amount Approved: Executive Director:

Date: Finance Signature: