



Ta'an Kwäch'än Council

Employment Opportunity

Education and Employment Training Coordinator

Regular Full-Time Rate: TKC wage Level 7

Reporting to the Development Manager, the Education and Employment Training Coordinator (EETC) is responsible for administering the ISETS (Indigenous Skills Education Training Strategy) policies and operational plans for training development and employment opportunities for Ta'an Kwäch'än (TKC) citizens. The incumbent is responsible for the development of training strategies, proposals for funding, marketing programs; projects and budget management. This position will also act as the liaison with businesses, agencies, organizations, Federal, Territorial and private sectors to create training and employment opportunities for TKC members. As well, the EETC is responsible to develop and implement objectives and outputs of strategic plans, which pertain to adult education, training and employment initiatives in consultation with the Ta'an Kwäch'än Council First Nation community.

Closing date: Friday, September 11, 2020

As per policy, preference will be given to those of Aboriginal ancestry who self-declare in their cover letter and/or résumé.

Please submit a cover letter and résumé to:

Human Resources Department
Email: humanresources@taan.ca