



Ta'an Kwäch'än Council

Employment Opportunity

Early Learning and Child Care – Needs Assessment Coordinator

Temporary Part-Time Rate: TKC Casual – Level 3 Step 3
(\$37.10/hour)

Reporting to the Health and Education Manager and in collaboration with Health and Education Staff, the Early Learning and Child Care Needs Assessment Coordinator (ELCC) will design and conduct an Early Learning and Child Care community needs assessment. This includes contacting TKC parents for individual interviews and organizing a community focus group.

This position requires good communication and interpersonal skills as well as basic research skills.

Start date and work schedule is flexible, however, the project must be completed prior to March 31, 2019. A written report will be required so the position also requires good writing skills.

Closing date: Until filled

As per policy, preference will be given to TKC citizens who self-declare in their cover letter and/or résumé

Please submit a cover letter and résumé to:

Human Resources Department
Email: human.resources@taan.ca